

B.A. DEGREE END SEMESTER EXAMINATION - MARCH/APRIL 2019**SEMESTER – 4: ENGLISH (VOCATIONAL COURSE)****COURSE: 15U4VCENG4, THE TECHNIQUE OF COPY-EDITING**

(Common for Regular 2017 admission and improvement / supplementary 2016/2015 admission)

Time: Three Hours

Max. Marks: 75

PART A

Attempt the following questions in a word or a sentence.

1. What does crc stand for?
2. What are the two kinds of printed illustrations?
3. Three points used to indicate an omission is called.
4. What are braces?
5. Full form of ISBN.
6. What is a leaf?
7. What is a verso?
8. What is a Folio?
9. What is plagiarism?
10. Full form of URL.

(1 x 10 = 10)

PART B

Answer any eight of the following questions, each in two or three sentences.

11. What is copyright?
12. What is libel?
13. What is a typescript?
14. What is meant by a special sort?
15. What is the basic principle of the right of integrity, and what are the exceptions to this rule?
16. Explain royalty.
17. What is bastard title?
18. What is meant by widow?
19. What is a half tone?
20. What is meant by word-wrap?

(2 x 8 = 16)

PART C

Answer any five of the following, each in fifty words

21. What is ISSN?
22. What are the details to be included in the Verso of Title Page (Or Imprints Page)?
23. What is a paste-up?
24. What is photogravure?
25. What are the different pages that make up the preliminary pages?

26. What is masking?
27. What is meant by a negligent misstatement? (5 x 5 = 25)

PART D

Answer any two, each in not less than 300 words

28. What is copy editing? Discuss the various kinds of editing involved.
29. What are the different types of typescripts?
30. Briefly discuss the legal aspects related to publishing
31. Describe the process of typesetting. (12 x 2 = 24)
