

B. A. DEGREE END SEMESTER EXAMINATION - OCTOBER 2018**SEMESTER – 3: B. A. ENGLISH (VOCATIONAL COURSE)****COURSE: 15U3VCENG3 – COPY EDITING: AN OVERVIEW**

(For Regular - 2017 Admission and Supplementary / Improvement 2016 & 2015 Admissions)

Time: Three Hours

Max. Marks: 75

PART-A

Answer **all** questions, each in two or three sentences. Each question carries **one** mark.

1. Expand *ISBN*
2. Blurb
3. Quad
4. Errata
5. Special sorts
6. Polyglot edition
7. Tele-play
8. Transliteration
9. Frontispiece
10. Expand *ISSN* (1 x 10 = 10 marks)

PART-B

Answer any **eight** questions, each in three or four sentences. Each question carries **2** marks.

11. Typescripts
12. Title
13. Preface
14. Indexing
15. Referencing
16. Style sheets
17. Children's books
18. Miniature book
19. Dust jacket
20. Author-publisher relation (2 x 8 = 16 marks)

PART-C

Answer any **five** of the following questions, each in a paragraph. Each question carries **5** marks.

21. INSDOC
22. Literary agents
23. House style

- 24. Reference aids of editor
- 25. Dust jacket
- 26. On screening editing
- 27. Foot notes and End notes

(5 x 5 = 25 marks)

PART-D

Answer any **two** of the following questions, each in an essay of **300** words.

Each question carries **12** marks.

- 28. Explain the multiple functions of an editor.
- 29. Explain the skills of editing, illustrating the twelve symbols of proof reading.
- 30. Describe the hurdles the Indian publishing industry encounters.
- 31. Enumerate the progressive stages in editing a manuscript.

(12 x 2 = 24 marks)
