

Reg. No..... Name.....

B.A. DEGREE END SEMESTER EXAMINATION OCTOBER 2016
SEMESTER – 5: ENGLISH FOR COPY EDITOR (OPEN COURSE)
COURSE: U5OCENG1 –: ENGLISH FOR CAREERS

Time: Three Hours

Max. Marks: 75

PART A**I. Answer all the following questions.**

1. Identify the correctly spelt word.
a) convalese b) convalece c) convalace d) convalesce
2. Correct the sentence if necessary.
Vilas, along with his brother Akash and six senior bank officials, were arrested.
3. Fill in the blanks with appropriate word.
The father divided his property among his sons lest they quarrel afterwards.
4. Choose the option that fits better than the underlined part in the sentence.
Today we are most concerned about the life of our civilization in the face of nuclear war threat.
a) prolongation b) existence c) survival d) lives
5. Fill in the blanks with suitable preposition
Her mother had punished him something he had done that day. But as he was so angry her, she finally let him go out.
6. Convert the following sentences into passive form
Did someone tell the students about the trip?
7. Punctuate the following sentence.
rainy days arent all that bad they provide the water crucial for all life
8. Rearrange the parts to produce correct sentence
We can think of/ often confused in the public mind/ which suggest the need for/ two factors/ an international language.
9. Choose the correct phrasal verb
I am impressed you have so much of your English by surfing the internet!
a) picked on b) picked at c) picked up d) picked of
10. Fill in the blanks using appropriate articles.
..... Danube flows from Germany, through Central Europe to Black Sea.
(1 x 10 = 10)

PART B**II. Answer any eight of the following questions, each in two or three sentences.**

11. Psychological barriers to communication.
12. Purposes of a covering letter.
13. What are minimal pairs
14. What is stress interview?
15. What is proxemics?
16. Give two instances of 'Indianism' in English.
17. Five phases of presentation.
18. What is horizontal communication?

19. What is netiquette?

20. Leadership skills required in group discussion.

(2 x 8 = 16)

PART C

III. Answer any five of the following, each in fifty words.

21. Write a note on intonation.

22. Non-verbal communication

23. What are ethics?

24. Interpersonal skills

25. Characteristics of a good team.

26. What are the various patterns used in organizing the body of a presentation?

27. You are the secretary of the college film club, which is organizing a short-film competition.

Draft a notice in not more than 50 words inviting participation of film enthusiasts in your college. Give other essential details too.

(5 x 5 = 25)

PART D

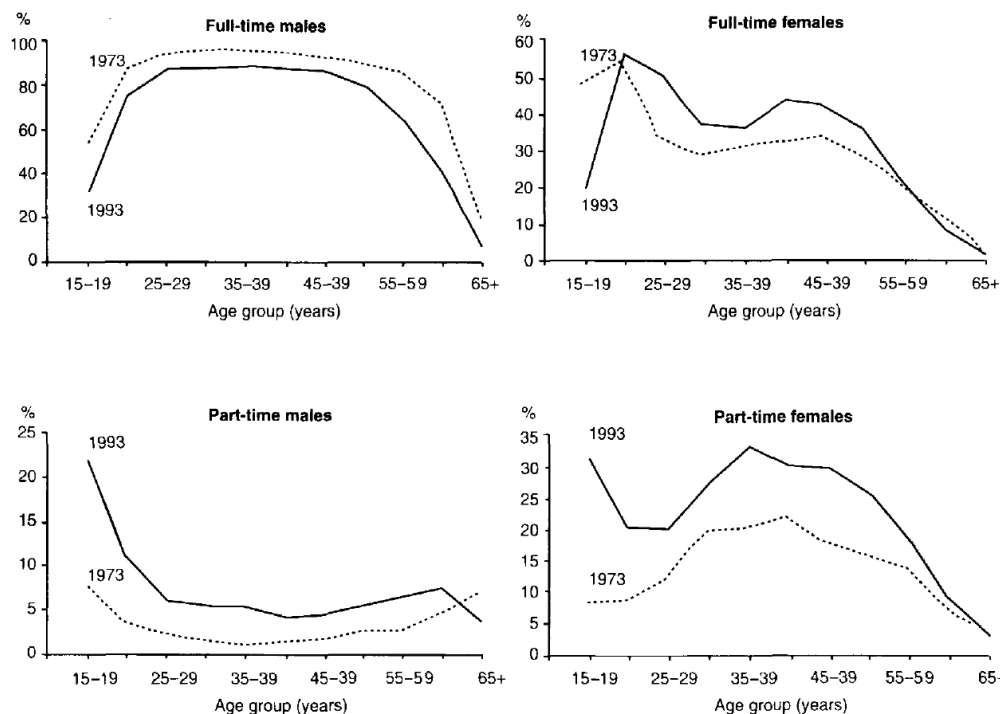
IV. Answer any two, each in not less than 300 words

28. *India Times*, a national daily, is hiring qualified graduates for the post of subeditors. Write a résumé and covering letter to apply for the post.

29. Write a letter of complaint to the local body on the increasing menace of street dogs in your vicinity.

30. Write a dialogue between a countryman and a townsman bringing out the comparative advantages of town life and country life.

31. The graphs below show the number of men and women in full and part-time employment in Kerala between 1973 and 1993. Write a report for the Department of Sociology in your college describing the information shown below.



Labour Department Survey 1995.

(12 x 2 = 24)